

Choosing the Optimal Actions Worksheet

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| Problem Being Addressed: | |
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| | Proposed Action #1 | Proposed Action #2 | Proposed Action #3 |
|--|--------------------|--------------------|--------------------|
| Proposed Action | | | |
| Does it effectively solve the problem? | | | |
| How soon can it be implemented? | | | |
| How likely would staff comply? | | | |
| What resources does it require? | | | |
| How can its effectiveness be monitored? | | | |
| What are the downsides or undesirable consequences? | | | |