UC San Diego Health

Balancing Academic Aspirations and Clinical Service

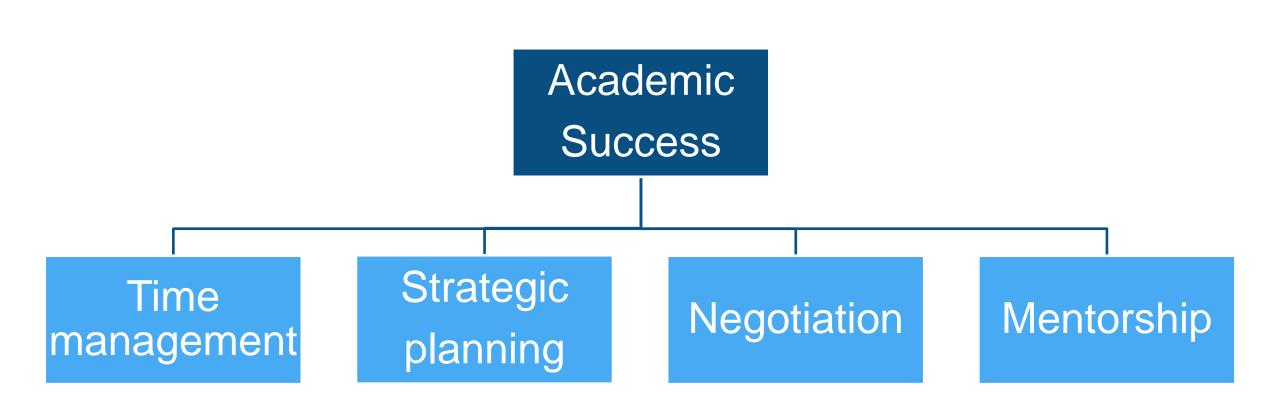
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Objectives

- Evaluate how your time is spent
- Manage/prioritize your schedule
- Set long-term and short-term goals
- Create a plan
- Set realistic expectations
- Find the tools to help manage your time





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Negotiations

- Know what you want
 - What do you want your professional legacy to be?
- Know what you bring to the table
 - Negotiating without leverage is requesting!
- Go beyond the basics (e.g. salary, benefits, etc.)
- Get the best starting structure
 - E.g. protected research time
- Research!
 - Check the climate
 - Will the institution support your long-term goals?



Where does the time go?

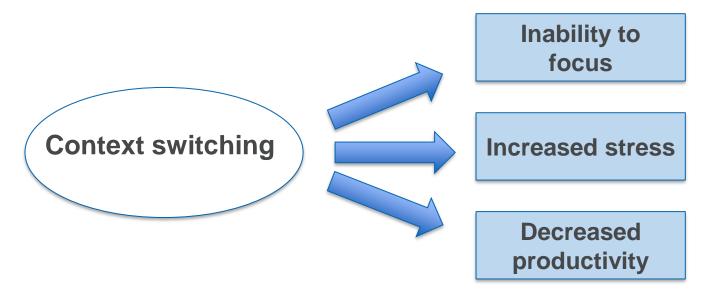
- Align how we spend our time with our priorities and goals
- New faculty tend to have a disconnection between time and priorities
- If you don't plan your time, someone or something else will stake a claim to it



Time Management

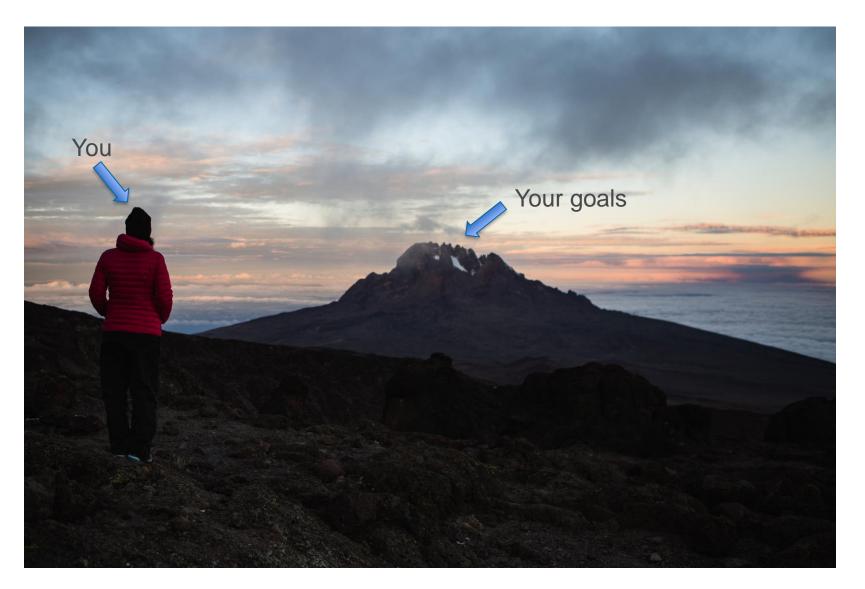


Time Management





Strategic Planning



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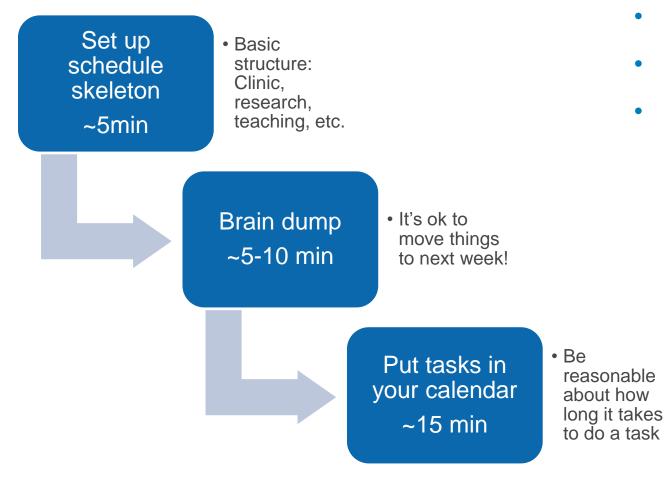
Strategic Planning

- 3-5 Years
 - Have a trajectory in mind!
- Annual
 - Have a broad list of goals you want to achieve:
 - Professional (# of papers, projects, etc.)
 - Personal (travel, fitness, mental health, etc.)
- Quarterly
 - Manageable and actionable items
- Weekly/Daily
 - Current demands on your time
 - Make time on your calendar for tasks related to your goals



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Strategic Planning: Weekly Plan

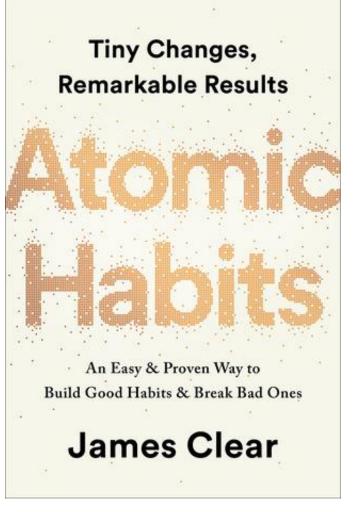


- Split big tasks into digestible bits
- Slow and steady progress
- Reflect on your progress monthly

Strategic Planning

You **do not rise** to the level of your goals. You fall to the level of your systems.

– James Clear, Atomic Habits





Thank You!