Being a reviewer – the preliminary review

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Doing the review - General

• Do an initial read of the manuscript.
  – Is the writing in clear English
  – If not, ask for it to be rewritten before review

• Do not go into details of grammar unless the violations interfere with the actual information presented
Doing the review - General

• Consider the target audience.
  – Knowledgeable medical physicist, not necessarily the expert
  – Are explanations clear, but not verbose
Doing the review - General

• Does each part of the paper actually accomplish what it is intended to do?
  – Abstract
  – Introduction
  – Methods & Materials
  – Results
  – Discussion
  – Conclusions
Doing the review - General

• Do not be intimidated by the author.
  – Even the best of us have written poorly
• Make recommendations clear to AE.
• Be civil in your review.
Thank you