# AAPM 101

an introductory course

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## Thank You's

- Justin Keener
- Dr. George Sherouse
- Numerous colleagues and mentors
- Special thanks (sharing information and slides)
  - Jessica Clements
  - AAPM HQ

## **Conflict of Interest**

- None to declare
- I am a member of the following societies:
  - AAPM, ABS, ASTRO

### Learning Objectives Course Outline

- review the Who, What, When and Where of the AAPM
- share some AAPM factoids
- review how to volunteer
- review some resources on the AAPM website
  - MOC tools
  - Career Center tools

# How many of y'all have attended an AAPM committee meeting?

20%	
<sup>20%</sup> Yes	
2 <sub>20%</sub> No	
What is a committee meeting?	]
4. Do I need an invitation to attend a committee me	eting?
<sup>20%</sup> Why do I want to attend a committee meeting?	

# How many of y'all have attended an AAPM committee meeting?

- You do not need an invitation
- All committees are open for members to attend unless they are in executive session
- Check out the committee schedule and the committee webpages to see what is going on "under the hood"

## What year was the AAPM founded?

20%	1.	1895		
20%	2.	1896		
	3.	1905	 	 
20%	4.	1958		
20%	5.	2012		
20%				

### **AAPM History**

### When was the AAPM founded?

- 1895 is when Roentgen discovered the X-Ray
- 1896 is when Becquerel discovered Radioactivity
- 1905 is when Einstein published on special relativity, photoelectric effect and Brownian motion
- 1958 is when the AAPM is formed
- 2012 is when the Higgs Boson is found

references: http://en.wikipedia.org/wiki/Timeline\_of\_fundamental\_physics\_discoveries http://www.aapm.org/org/history/journal/formation2.pdf

### AAPM Mission Statement or what is the AAPM?

#### **Mission Statement**

#### Adopted by the AAPM Board of Directors - November 28, 2009

#### Vision:

The American Association of Physicists in Medicine is the premier organization in medical physics, a broadly-based scientific and professional discipline encompassing physics principles and applications in biology and medicine.

#### Mission:

The mission of the American Association of Physicists in Medicine is to advance the science, education and professional practice of medical physics.

#### Goals:

The goals of the American Association of Physicists in Medicine are to:

- 1. Promote the highest quality medical physics services for patients.
- 2. Encourage research and development to advance the discipline.
- 3. Disseminate scientific and technical information in the discipline.
- 4. Foster the education and professional development of medical physicists.
- 5. Support the medical physics education of physicians and other medical professionals.
- 6. Promote standards for the practice of medical physics.
- 7. Govern and manage the Association in an effective, efficient, and fiscally responsible manner.

### http://www.aapm.org/org/objectives.asp

# AAPM Organizational Structure Who is the AAPM?



used with permission from AAPM HQ

## Governing Documents:

- Articles of Incorporation (initially filed Nov 10, 1965)
  - Establish initial structure "owned" by the District of Columbia
- By-Laws (adopted at the annual business meeting, Dec 2, 1965)
  - Provide details of the governance structure "owned" by the membership
- Rules
  - Detail and expedite administrative matters "owned" by the Board of Directors

Governance Documents are available on-line http://www.aapm.org/org/organization.asp

# AAPM Organizational Structure Who is the AAPM?

There are a total of 49 members and guests on the current 2014 Board of Directors roster

(see: <a href="http://www.aapm.org/org/structure/?committee\_code=BRD">http://www.aapm.org/org/structure/?committee\_code=BRD</a>)

### 38 voting members:

5 officers, 21 chapter reps and 12 members at large

Current roster contains the following members:

Chairman of the board (1) Organization officers (4) Executive director (1) Chapter representatives (21) Members -at-large (12) Council chairs and vice-chairs (8) AIP Board Representatives (3) Consultant/Parliamentarian (1)

## Board of Directors (BoD)

### Responsibilities

- Affairs of the organization must approve all obligations (financial or otherwise)
- Must approve presidential appointments
- Appoints an executive director
- Must approve an operating budget for each fiscal year (calendar)
- Adopts policies and procedures
  - Statements of policy, philosophy, and opinion for the position of AAPM
- Meets at least twice per year

Minutes are available on-line

http://www.aapm.org/org/organization.asp

# What is the most common first name of those that have been/are AAPM president?

20%	Gary
2.	Robert
20%	Gail
20%	John
20%	Peter
20%	

# What is the most common first name of those that have been/are AAPM president?



Gail D. Adams, PhD, 1959 Gail D. Adams, PhD, 1960 Warren K. Sinclair, PhD, 1961 John Hale, PhD, 1962 Marvin M. D. Williams, 1963 Edward W. Webster, PhD, 1964 John S. Laughlin, PhD, 1965 Robert J. Shalek, PhD, 1966 Lawrence H. Lanzl, PhD, 1967 John R. Cameron, PhD, 1968 Robert O. Gorson, MS, 1969 James G. Kereiakes, PhD, 1970 Peter R. Almond, PhD, 1971 Fearghus O'Foghludha, PhD, 1972 C. J. Karzmark, PhD, 1973 Raymond L. Tanner, PhD, 1974 Jack S. Krohmer, PhD, 1975 Jacques Ovadia, PhD, 1976 William R. Hendee, PhD, 1977 Peter Wootton, BSc, 1978 Bengt E. Bjarngard, PhD, 1979 Robert G. Waggener, PhD, 1980 Colin G. Orton, PhD, 1981 Ann E. Wright, PhD, 1982 Nagalingam Suntharalingam, PhD, 1983 Edward S. Sternick, PhD, 1984 James A. Purdy, PhD, 1985 Edwin C. McCullough, PhD, 1986 Paul L. Carson, PhD, 1987 Gary T. Barnes, PhD, 1988 Faiz M. Khan, PhD, 1989 Alfred R. Smith, PhD, 1990 Gary D. Fullerton, PhD, 1991 Robert L. Dixon, PhD, 1992 Richard L. Morin, PhD, 1993 Ravinder Nath, PhD, 1994 Guy H. Simmons, PhD, 1995 Bhudatt R. Paliwal, PhD, 1996 Stephen R. Thomas, PhD, 1997 Lawrence N. Rothenberg, PhD, 1998 Geoffrey S. Ibbott, PhD, 1999 Kenneth R. Hogstrom, PhD, 2000 Charles W. Coffey, PhD, 2001 Robert G. Gould, ScD, 2002 Martin S Weinhous, PhD, 2003 G. Donald Frey, PhD, 2004 Howard Ira Amols, PhD, 2005 E. Russell Ritenour, PhD, 2006 Mary K. Martel, PhD, 2007 Gerald A. White, MS, 2008 Maryellen L. Giger, PhD, 2009 Michael G. Herman, PhD, 2010 J. Anthony Seibert, PhD, 2011 Gary A. Ezzell, PhD, 2012 John D. Hazle, PhD, 2013 John E. Bayouth, PhD, 2014 John M. Boone, PhD, 2015

## **AAPM Organizational Structure**

- 2014 Officers
  - John Bayouth, President
  - John Boone, President-Elect
  - John Hazle, Chairman of the Board
  - Beth Schueler, Secretary
  - Matthew Podgorsak, Treasurer
- 2015 Officers
  - John Boone, President
  - Bruce Curran, President-Elect
  - John Bayouth, Chairman of the Board
  - Todd Pawlicki, Secretary
  - Matthew Podgorsak, Treasurer

## **AAPM Organizational Structure**

As of May 2014

- 4 Councils
- 46 Committees
- 73 Subcommittees
- 47 Working Groups
- •72 Task Groups

The number of *positions* (including staff) is 3685 filled by 1302 distinct persons (including staff)

There are 26 AAPM staff

•21units

Statistics provided by Michael Woodward, AAPM HQ www.aapm.org/org/default.asp

# Why get involved?

- Networking
  - mentor and be mentored

### Learn skills

- how to manage (or how not to)
- organizational skills
- leadership skills
- financial skills

### It is your profession

understand the internal and external forces affecting our profession

### Give back

## How to get involved?

- Local chapter
- Watch the "Yellow Book" ads
- Attend committee meetings
- Propose an idea for a new committee, subcommittee, or WG
- Email the chair and/or vice-chair or sit in on a committee meeting
- Look for other opportunities outside the general committee structure – one example is being a summer undergraduate fellowship mentor
  - http://www.aapm.org/education/SUFP/default.asp

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### How to get involved?

Ok you are shy and want to lurk but still want to see what it's all about.

What should AAPM be working on? How can the organization better serve you?

Attend the Annual Business Meeting and Town Hall Meeting on

Wednesday, July 23rd from 6:15 PM - 7:30 PM in Ballroom F of the Austin Convention Center.

# Here are some of the major items being discussed at the Board of Directors' Meeting on Thursday, July 24<sup>th</sup>:

- Acceptance of the 2013 Audit Report
- Selection of San Antonio as site for 2019 Annual Meeting
- Draft text to be added to the Bylaws that would outline process to remove elected officers or Board Members
- Discussions with NCRP and ICRU on an "AAPM organizational subscription" that would give AAPM Full members access to their publication
- Proposed Residency Pairing Program Consolidation of AAPM's two Journal Business Management Committees
- Medical Physicist Assistants

### How to get involved?

#### Do you monitor the AAPM BBS?

#### Latest AAPM Member Discussions

[see your discussion threads | all general discussions | forum notifications]: EGSnrc Monte Carlo code .... [views: 228 | updated: 7/16 2:20 PM] Jr physicist vs physics assistant [views: 1579 | updated: 7/15 3:17 PM] EGS vs. MCNP [views: 185 | updated: 7/15 11:46 AM] Invivo Dosimetry [views: 382 | updated: 7/11 6:31 AM]

,	ds   Statistics   User Listing	Forums   Control Panel   BBS User Guide
Welcome, user miller There is <b>1 other use</b>	er online (0 registered, 1 guest).	
AAPM Member	Discussion → General Member Discussio	วท
Moderators: Kaga Jump to page : 1	ist vs physics assistant dis_10700, Mihailidis_2582 2 e 2 [25 messages per page]	Previous thread Next thread
Reply New Thread		Message forma
		ly to #4214)
Benjamin Thompson	Posted 2014-07-14 10:14 PM (#4344 - in repl Subject: Re: Jr physicist vs physics assistant	·, ·,

### Who are the members?

On our website, the number of members:

## 8191

as of May 2014

7997 members

47 corporate members

629 student members

### Where is AAPM HQ located?

20%	1.	New York City, New York
20%	2.	Houston, Texas
2070	3.	Lynnwood, WA
20%	4.	College Park, Maryland
20%	5.	Madison, WI
20%		

### Where is AAPM located?



The AAPM is located on the 5<sup>th</sup> floor which we share with the AAPT, occupy a little over 6000 useable square feet of space and have space for 23 staff.

AAPM One Physics Ellipse College Park, MD 20740

# What is the average number of emails received by AAPM staff in a day?

20%	1.	50		
20%	2.	500		
	3.	1000	 	
20%	4.	1500		
20%	5.	2000		
20%				

# What is the average number of emails received by AAPM staff in a day?

### **AAPM Email and Web Traffic**

For the period 3/20/14-4/19/14:

AAPM.org staff received 121,984 messages

- 59,940 were flagged as spam
- 2223 contained a virus
- 3519 were whitelisted and

56226 were filtered as clean.

That's an average of 2,000 per day received by staff.

AAPM staff sent an average of 1,000 messages per day for the same period.

### **Tidbits and Factoids**

### AAPM and Server Infrastructure

- 14 physical machines

- 2 physical servers comprising a private cloud connected to 10 terabytes of storage

- 1 VPN appliance
- -1 Google branded search appliance
- 2 physical Linux mail servers
- 2 abstract conversion machines
- 6 older physical servers that used to be production machines but are now used for cold storage, testing and development

- Windows NT Server (2008R2 and a few 2003) and Red Hat Linux Enterprise on production servers

- Two 100MB links to the Internet

### **Tidbits and Factoids**

#### AAPM SERVERS (BASEMENT)

REVISED MARCH 2013



### **Overview of Career Services**

- Other than to browse jobs, you need to create a login
  - The login allows you to
    - upload your CV
    - create job alerts
    - apply for jobs

## How to create a job alert?



The American Association of Physicists in Medicine

We advance the science, education and professional practice of medical physics

**Career Services** 

### FEATURED JOBS

#### Radiation Therapy Physicist Assistant or Associate Professor (Clinical Health Sciences Faculty)

University of Wisconsin - Madison

#### **AAPM CAP Residency Information**

AAPM Residency Services

#### **Chief of Medical Physics**

Anchorage Radiation Therapy Center

#### **RADIATION PHYSICIST II - Houston Medical Center**

Houston Methodist Hospital

TX

#### Sign Out of AAPM Career Services.

View All Jobs

#### Welcome, Robin

- Apply for any of our <u>39 Jobs</u> today
- Get new jobs sent to your inbox with a <u>Job Alert</u>
- Post your Resume to all Employers, even confidentially
- Attract top industry employers with your <u>AAPM Membership</u>

#### Your Account

WI - Madi

Nationwide

AK - Anchorage

### **Career Services Resources**

### Resources

AAPM Career Services offers professional services to help with all of your career needs! Check out the tools below to begin improving your career today.



#### **Career Learning Center**

Our Learning Management System will help you further your training with customized learning content.



#### Career Advice from Alaina G. Levine

Alaina G. Levine is a STEM career consultant, science and engineering writer, and professional speaker and comedian. Her new book, Networking for Nerds (on networking strategies for scientists and engineers), will be published by Wiley in 2014.



#### **Career Profiles**

Review detailed information about some of the most exciting available career paths in the science and engineering fields.



#### Resume Advice

The resume is the first, and sometimes only, impression a hiring manager will get of an individual applying for a Medical Physics position. Therefore, the Placement Services Subcommittee thought it important to provide some advice and examples that would educate and guide individuals in constructing a clear and professional looking resume.



#### Interview Advice

Interviewing soon? Prepare for both technical and behavioral questions with real-world advice from experienced AAPM member colleagues, including an essential interviewing boot camp to aid you in putting your very best foot forward.

## **MOC resources**

### The ABR now issues updates on the requirements http://theabr.org/moc-rp-landing

MOC REQUIREMENTS

A summary of the six competencies and four parts of Maintenance of Certification can be found here.

To view the MOC participation schedule and detailed guidelines used to evaluate acceptable participation, see the MOC Participation Guidelines.

A brochure on **MOC for Medical Physics**, which includes information about **Continuous Certification**, is available here.

Check here for links and information (trust but verify on the ABR site):

http://moc.aapm.org/

#### **Online Learning Center**

#### Message from the Chair



It's July, which means the AAPM Annual Meeting is almost upon us.

In the **latest AAPM Newsletter**, George Starkschall points out numerous education related sessions at the upcoming meeting. I would like to highlight two which are specific to the online learning center.

First, the **Education Council Symposium** is Sunday morning from 9:30 – 11:00 a.m. It features several speakers describing a broad range of topics in medical physics education. I plan to be there and

hope you will too.

Second, Monday afternoon there is a **Professional Session** (2:45 – 3:45 p.m.) where I have an Oral presentation. During my 7 minutes I will try to address how MOC participants can meet their current continuing education requirements through the online learning center.

In addition, for those in Austin early, Saturday afternoon (3:00 - 5:00 p.m.) the Online Learning Services Subcommittee will be meeting. The meeting is open to anyone and we always welcome comments and suggestions.

I still get e-mail requests for more quizzes as well as questions about why quizzes expire. As for the latter, part of the goal of continuing education is to help people keep up with what is new. In addition, our quizzes are accredited by CAMPEP who mandates that we retire them after 3 years. For those reasons, we must continually generate new quizzes.

If you would like to see more quizzes in a specific category, please send me a link to the reference material you would like to see a quiz based on. It could be an article in MedPhys or JACMP, or something in the AAPM Virtual Library. If you are willing to write the quiz let me know. If not, I can try to find another volunteer. But without volunteers from AAPM members, none of this happens.

The Webcast of the Month highlights FMEA and QM for External Beam Radiotherapy from the 2013 AAPM Summer School.

Finally, I want to mention George Kagadis' Website Editor Report in the latest AAPM Newsletter on our new Virtual Library, now hosted on Vimeo.

Charles D. Bloch Chair Online Learning Services Subcommittee Month: QM Strategies for External Beam Radiotherapy

Webcast of the



Acknowledgements Pay for OLCE View All Quizzes View All Categories Individual Summary SAMs Summary Favorite Quizzes Quiz Search What is MOC

Presentations posted in the Virtual Library include:	Medical Physics Continuing Education Credits (Members Only)
<ul> <li>streaming video and/or audio of the speakers</li> <li>transcription of the audio for numerous presentations</li> <li>slides of the presentations</li> </ul>	The AAPM On-Line Learning Services Subcommittee is actively posting continuing education question/answer sets for several of the Virtual Library presentations.
	If you're not familiar with the Online Learning Center program, please review the information <b>posted here</b> .

#### Search the virtual library:

Browse the virtual library Submit Query

Submit Query

by CAMPEP category
in a comprehensive list of all videos

by choosing a tab below

(includes institution information)

By Title:

By Presenter:

v Available	Meetings	Physicists of Note	Items of Interest	Educators Day	Vendor Presentations	CRCPD	DVD/CDs		
			20	14					
2014 A Phoenix		g Clinical Meeting	Top 25						
	2013								
	2013 AAPM Annual Meeting   Top 25 55th Annual Meeting - Indianapolis, IN								
	2013 CT Dose Summit   Top 25 AAPM 3rd CT Dose Summit: Strategies for Scan Parameter Optimization - Phoenix, AZ								
	2013 AAPM Spring Clinical Meeting   Top 25 Phoenix, AZ								
	2013 AAPM Summer School   Top 25 Colorado College, Colorado, CO								
	2012								
	2012 AAPM Annual Meeting   Top 25 54th Annual Meeting - Charlotte, NC								
<b>2012 A</b> Dallas, 1		g Clinical Meeting	Top 25						
		mer School   Top 2 sing Ionizing Radiati		f Dose and Imag	e Quality - UC San Dieg	go, San D	iego, CA		

## Thank you very much! I wish y'all great professional success